**CHERRY GROVE TOWNSHIP approved**

**SPECIAL MEETING**

**January 12, 2015** **6:00 P.M.**

i. Meeting called to order by Supervisor Rosser for the purpose of a termination agreement with Wexford County BDW and discussion of Lake Mitchell Sewer district.

ii. Members present: Payne, Rosser, Kitler and Peterson. Members absent: Mackey

 Others present: Cherry Grove and Selma Twp. officials and other residents

iii. The meeting was opened with a brief public comment.

iv. New Business

1. Motion by Rosser seconded by Payne to deny the termination agreement with the Wexford Co. BDW by February 27, 2015, in order to have more time to set up new Sewer Authority for the Mitchell Sewer system. Roll call vote. All in favor. Carried.

 v. Motion by Kitler, seconded by Rosser to adjourn. Meeting adjourned at 6:20.

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Delores Peterson, Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**January 13, 2015** **7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Rosser, Mackey, Kitler and Peterson. Members absent: none

 Others present: Assessor and representatives from Fire Dept...

iii. The meeting was opened with the pledge to the American flag and to a brief public comment.

iv. Minutes of the December regular meeting and January Special meeting were approved as presented.

All in favor

v. Motion by Peterson, seconded by Rosser, to approve agenda as amended. All in favor.

vi. Unfinished Business

a Motion by Mackey, seconded by Payne, to ratify the decision to move forward with the court appeal with the Terri Dee law suit. Roll call vote. All in favor. Carried.

vii. New Business

1. Motion by Mackey, seconded by Kitler, to approve Resolution 1 of 2015 The Performance Resolution for Government Agencies and to appoint Mark McKeown the go to person.

 All in favor. Carried.

1. Motion by Mackey, seconded by Payne to move forward and establish a sewer authority with Selma and Cherry Grove Twps. for the Lake Mitchell Sewer District. Roll call vote. All in favor. Carried.
2. Motion by Mackey, seconded by Payne to appoint Steve Kitler to chair the March board meeting and Deputy Clerk Lesa Wade as BOR secretary for March BOR. All in favor. Carried.
3. Motion by Mackey, seconded by Kitler, to pay bills as presented. Roll call vote. All in

 favor. Carried.

1. Motion by Mackey, seconded by Peterson, to adjourn. Meeting adjourned at 8:15.

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Lesa Wade, Deputy Clerk

**CLAM LAKE TOWNSHIP/CLT DDA approved**

**SPECIAL MEETING**

**February 16, 2015** **7:45 A.M.**

i. Meeting called to order by Ex. Director Mark McKeown for the purpose of discussing future goals for the Twp and the DDA district with Doug Mansfield from Mansfield Land Use Consultants of Traverse City.

ii. Members present: Payne, Rosser, Kitler and Peterson. Members absent: Mackey

 Others present: Members of the CLT DDA

iii. The meeting was opened with a brief public comment.

iv. The boards entered into a discussion on what the DDA and Twp. would like to see in the future of the district.

v. Meeting closed at 9:00.

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Delores Peterson, Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**February 17, 2015** **7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Rosser, Kitler and Peterson. Members absent: Mackey

 Others present: Anthony Wolff for the Cadillac Fire Dept.

iii. The meeting was opened with the pledge to the American flag and to a brief public comment.

iv. Minutes of the January regular meeting and the CLT DDA meeting was approved as presented.

All in favor

v. Motion by Rosser, seconded by Payne, to approve agenda as presented.

 All in favor.

vi. Unfinished Business

v. New Business

1. Motion by Rosser, seconded by Payne, to pay bills as presented. Roll call vote. All in favor. Carried.
2. Motion by Payne, seconded by Kitler, to adjourn. Meeting adjourned at 7:45.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**March 10, 2015** **7:00 P.M.**

i. Meeting called to order by Trustee Kitler.

ii. Members present: Payne, Mackey, Kitler and Peterson. Members absent: Rosser

 Others present: Representatives from the Cadillac Fire Dept.

iii. The meeting was opened with the pledge to the American flag and to a brief public comment.

iv. Minutes of the February regular meeting were approved as presented.

v. Motion by Mackey, seconded by Payne, to approve the agenda with additions. All in favor. Carried.

vi. Unfinished business

vii. New Business

1. Motion by Kitler, seconded by Payne, to have Clerk contact legal counsel regarding the FOIA Amendment Manual that is being required by the state to get an estimate of the cost to have this done for the Twp. If it is $500.00 or less, to give the go ahead with the work. Roll call vote. All in favor. Carried.
2. Motion by Mackey, seconded by Kitler, to increase the sewer O&M rates 6% for the sewer users. Roll call vote. All in favor. Carried.

viii. Motion by Mackey, seconded by Payne, to pay bills as presented.

Roll call vote. All in favor. Carried.

ix. Motion by Mackey, seconded by Payne, to adjourn. Meeting adjourned at 8:10

 All in favor. Carried.

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Delores Peterson, Clerk

**CLAM LAKE TOWNSHIP**  **approved**

**8809 E. M-115**

**CADILLAC MI 49601**

**Regular Board Meeting**

**April 14, 2015**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Rosser, Mackey, Kitler and Peterson. Members absent: None

 Others present: Representative from the Cadillac Fire Dept., Al Cooper, & Molly Whetstone

iii. The meeting was opened with the pledge to the American flag and to a brief public comment.

iv. Minutes of the March regular meeting were approved as presented.

v. Motion by Mackey, seconded by Payne, to approve the agenda with additions. All in favor. Carried.

vi. Unfinished business

a, Motion by Payne, seconded by Mackey, to approve Resolution 2 of 2015 a Resolution Incorporating Lake Mitchell Sewer Authority. Roll call vote. All in favor Carried.

vii. New Business

a, Motion by Mackey, seconded by Rosser, to amend the 2014-15 budget. Roll call vote.

All in favor Carried.

b. Motion by Payne, seconded by Kitler, to award lawn care bid for 2015 to Rockwood Services of Sparta. Roll call vote. Yes: Payne, Rosser, Mackey, Kitler. No: Peterson. Carried.

c, Motion by Mackey, seconded by Payne, to approve the CAPS summer tax collection fees.

 All in favor Carried.

d, Motion by Mackey, seconded by Kitler, to pay bills as presented. Roll call vote.

All in favor Carried.

 e. Motion by Mackey, seconded by Payne, to adjourn. Meeting adjourned at 8:20

All in favor Carried.

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Amy Peterson. Deputy Clerk

**CLAM LAKE TOWNSHIP**  **approved**

**8809 E. M-115**

**CADILLAC MI 49601**

**ELECTION COMMISSION**

**April 14, 2015**

**8:20 P.M.**

i. Members present: Dale Rosser, Larry Payne and Delores Peterson.

ii. Meeting called to order by Peterson.

iii. The following names were presented as election inspectors for the State Special Election: Talli Franklin, Beth Garner, Chairperson Diana Holik and Amy Peterson. Alternates: Colleen Luhtanen, Tammy Evers.

iv. Motion by Rosser, seconded by Payne, to appoint the above persons as election inspectors for the Special State Election on May 5, 2015. All in favor. Carried.

v. Motion to adjourn. Meeting adjourned at 8:25 pm.

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 Delores Peterson, Clerk

**CLAM LAKE TOWNSHIP**  **approved**

**8809 E. M-115**

**CADILLAC MI 49601**

**Regular Board Meeting**

**May 12, 2015**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Rosser, Mackey, Kitler and Peterson. Members absent: None

 Others present: Representative from the Cadillac Fire Dept. & Molly Whetstone

iii. The meeting was opened with the pledge to the American flag and to a brief public comment.

iv. Minutes of the April regular meeting were approved as presented.

v. Motion by Mackey, seconded by Payne, to approve the agenda with additions. All in favor. Carried.

Unfinished Business

1. Motion by Mackey, seconded by Payne, to adopt Resolution 3 of 2015 Resolution Adopting Freedom of Information Act Procedures and Guidelines and Summary. Roll call vote. All in favor. Carried
2. Motion by Mackey, seconded by Kitler, to approve the proposed 2015-16 Fiscal year budget and will be reviewed at the Public Hearing at the June meeting. Roll call vote. All in favor. Carried.
3. Motion by Mackey, seconded by Peterson to expend $107,487.24 on road improvements for the next fiscal year. Roll call vote All in favor Carried

 d. Motion by Kitler, seconded by Payne to increase the match monies by $5,000 for the proposed DDA sidewalk project Roll call vote. All in favor. Carried

 e. Motion by Kitler, seconded by Payne, to authorize the Twp to put in $432.00 as part of the

 start- up fees for the Lake Mitchell Sewer Authority. Roll call vote All in favor Carried

New Business

1. Motion by Peterson, seconded by Rosser, to pay bills as presented

Roll call vote All in favor. Carried

1. Motion by Mackey, seconded by Payne to adjourn. Meeting adjourned at 8:55

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Delores Peterson, Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**JUNE 9, 2015**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Rosser, Mackey and Kitler, Peterson. Members absent: none

 Others present: Area residents, Assessor Molly Whetstone, Mark McKeown, and new DDA director Kathy

iii. The meeting was opened with the pledge to the American flag and to a brief public comment.

iv. Minutes of the May meeting were approved as presented. All in favor

v. . Motion by Payne, seconded by Kitler, to approve agenda as presented. All in favor.

vi. Supervisor Rosser went into a Public Hearing at 7:05 on the proposed 2015-16 Fiscal Year Fund Budget, and Special Assessment Lighting Districts I and II. Copies of the budget were available to all.

 **The property tax millage rate to be levied** **to support the proposed budget was the subject of this**

 **hearing, and for Mackinaw Trail Lighting Special Assessment District I and II.**

 Motion by Mackey, seconded by Kitler to close public hearing. All in favor. Public hearing closed at

 7:15.

vii. Unfinished Business

1. Motion by Kitler, seconded by Payne, to adopt the 2015-16.fiscal year budget as presented. Roll call vote. All in favor. Carried
2. Motion by Mackey seconded by Payne to not take a position on liquor license as the Township has no set of bylaws regarding who gets the licenses. All in favor. Carried.

viii. Motion by Mackey, seconded by Kitler to go into closed session. Roll call vote. All in favor. Carried. Went into closed session at7:40.

ix. Motion by Kitler, seconded by Payne, to return to regular meeting. All in favor. Carried.

x. New Business

a. Motion by Mackey, seconded by Kitler, to approve Resolution 4 of 2015 for Mackinaw Trail Lighting District I Roll call vote. All in favor. Carried. b. Motion by Kitler, seconded by Payne, to approve Resolution 5 of 2015 for Mackinaw Trail Lighting District II. Roll call vote. All in favor. Carried. c.Motion by Mackey, seconded by Payne, to adopt Resolution 6 of 2015 for CLT Millage levy Roll call vote. All in favor Carried d. Motion by Rosser seconded by Payne, to keep petty cash at $200.00 Roll call vote. All in favor. Carried e. Motion by Mackey, seconded by Payne to keep Deputy Clerk and Treas. wages as is at $14.00 per hour. And $30.00 for each meeting. Roll call vote. All in favor. Carried. f. Motion by Mackey, seconded by Payne to set the Board of Review $30.00 per meeting. $100.00 for a whole day and $60.00 for a half day. **Election inspectors $12.00 per hour and chairperson $13.00 per hour.**  And $10.00 per Hr. for all other non-contracted workers. Roll call vote. All in favor. Carried. g. Motion by Mackey, seconded by to keep janitor wages at $12.00 per hour. Roll call vote. All in favor. Carried. h. Motion by Mackey, seconded by Kitler, to allow Twp. funds to be deposited in the various banks in the area. Roll call vote. All in favor. Carried. i. Motion by Kitler seconded by Mackey to keep regular board meetings on the second Tuesday of each month at 7:00. All in favor, Carried. j. Motion by Mackey seconded by Kitler, to allow Rockwood Lawn services to do extra lawn and maintenance work at the hall above the contracted work. Roll call vote. All in favor, Carried.

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k. Motion by Mackey seconded by Peterson, to seek a leave of appeal from the Michigan Supreme Court. Roll call vote. Ayes: Mackey, Kitler, Peterson. No: Rosser, Payne. Carried. xi. Motion by Mackey, seconded by Kitler, to pay bills as presented. Roll call vote. All in favor. Carried. xii. Motion by Mackey, seconded by Payne, to adjourn. Meeting adjourned at ­­­­8:40.

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**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**JULY 14, 2015**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Rosser, Mackey and Kitler, Peterson. Members absent: None.

iii. Others present: Area residents, Assessor Molly Whetstone, new DDA director Kathy Morin, and Cadillac Fire Dept.

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the June meeting were approved as presented. All in favor

vi. . Motion by Mackey, seconded by Kitler, to approve agenda as amended. All in favor.

vii. Unfinished Business

1. Motion by Kitler, seconded by Mackey to approve the request for a liquor license for Pine Grove Athletic Club. Roll call vote. All in favor. Carried

viii. New Business

1. Motion by Mackey, seconded by Rosser, to pay bills as presented. Roll call vote. All in favor. Carried.

ix. Motion by Mackey, seconded by Payne, to adjourn. Meeting adjourned at 8:25. All in favor. Carried.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**August 11, 2015**

**7:00 P.M.**

i. Meeting called to order by Trustee Kitler.

ii. Members present: Payne, Mackey, Kitler and Peterson. Members absent: Rosser

iii. Others present: Area residents and DDA director Kathy Morin,

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the July meeting were approved as presented. All in favor

vi. . Motion by Mackey, seconded by Payne, to approve agenda as presented. All in favor.

vii. Unfinished Business

a. Motion by Mackey, seconded by Payne, to relay to the commission that Clam Lake Township has reviewed the zoning ordinances provided by the County Commission and the Twp.’s preference is to stay with the original zoning ordinance. Roll call vote. All in favor. Carried

b. Motion by Mackey, seconded by Kitler, to extend the web site domain for 5 years. Roll call vote. All in favor. Carried

c. Motion by Payne, seconded by Peterson, to let DDA director Kathy Morin to set a Facebook page for the Twp and the DDA. All in favor. Carried.

viii. New Business

1. Motion by Mackey, seconded by Peterson, to adjust the 2015-16 budget to include $175,000. 00 for fire fund and $3,500 for Deputy Clerk. Roll call vote. All in favor. Carried.

ix. Motion by Mackey, seconded by Kitler, to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion by Payne, seconded by Kitler, to adjourn. Meeting adjourned at 7:50.

Delores Peterson, Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**September 8, 2015**

**7:00 P.M.**

i. Meeting called to order by Trustee Kitler.

ii. Members present: Payne, Mackey, Kitler and Peterson. Members absent: Rosser

iii. Others present: Anthony Wolff from Cadillac Fire Dept., Rep. Phil Potvin, SLLPOA Rep.

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the August meeting were approved as presented. All in favor

vi. Motion by Mackey, seconded by Payne, to approve agenda as presented. All in favor.

vii. Unfinished Business

viii. New Business

1. Motion by Payne, seconded by Kitler, to extend Great Lakes Assessing contract to end of calendar year December 31, 2015.

ix. Motion by Mackey, seconded by Kitler, to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion by Payne, seconded by Mackey, to adjourn. Meeting adjourned at 8:05 p.m.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**October 13, 2015**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Mackey, Kitler, Rosser and Peterson. Members absent: None

iii. Others present: area resident, representative from CFD, & Kathy Morin, DDA director

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the September meeting were approved as presented. All in favor

vi. Motion by Mackey, seconded by Kitler, to approve agenda as presented. All in favor.

vii. Unfinished Business

viii. New Business

a Motion by Payne, seconded by Kitler, to adopt Resolution 7 of 2015 for Delinquent Sewer Service bill. Roll call vote. All in Favor. Carried.

 b. Motion by Mackey, seconded by Payne, to accept the bid from North Country for the 2015-16

 snow removal for Clam Lake Twp. Roll call vote. All in favor. Carried

 c. Motion by Mackey, seconded by Payne, to pay up to $2,000. 00 to the Lake Mitchell Sewer

 Authority for expenses. Roll call vote. All in favor. Carried.

 d. Motion by Kitler, seconded by Mackey, to pay Burnham & Flower insurance premium for hall

 insurance. Roll call vote. All in favor. Carried.

 e. Motion by Kitler, seconded by Payne, to amend budget to cover costs for the CLT DDA sidewalk

 project that the Twp. is helping to pay for. Roll call vote. All in favor. Carried.

ix. Motion by Mackey, seconded by Kitler, to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion by Kitler seconded by Mackey, to adjourn. Meeting adjourned at 8:10p.m.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**November 10, 2015**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Mackey, Kitler, Rosser and Peterson. Members absent: None

iii. Others present: area resident, representative from CFD, Kathy Morin, DDA director & area residents representing the SLLPOA.

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the October meeting were approved as presented. All in favor

vi. Motion by Mackey, seconded by Payne, to approve agenda as presented.

 All in favor.

vii. Motion by Payne, seconded by Kitler to close regular session to go into a public hearing. All in favor. Carried.

viii. Motion by Payne, seconded by Kitler to open public hearing. All in favor. Carried. Went into public hearing at 7:05 The public hearing was to consider the assessment for the SLLPOA District 14 for the purpose of care and maintenance of Stone Ledge Lake by the property owners.

ix. Motion by Kitler seconded by Rosser, to close public hearing. All in favor. Carried. Public hearing closed at 7:20

x. Unfinished Business

xi. New Business

a Motion by Mackey, seconded by Payne, to approve Resolution 8 of 2015 the Resolution to Collect Funds for the Care and Maintenance of Stone Ledge Lake Special Assessment District Property Owners. Roll call vote. All in favor. Carried.

 b. Motion by Mackey, seconded by Rosser, to appoint Arthur Seamen and Eileen Chapman to take the place of resigning BOR members John Steinbach and Diane Payne for the rest of their term. All in favor. Carried.

xii. Motion by Mackey, seconded by Rosser, to pay bills as presented. Roll call vote. All in favor. Carried.

xiii. Motion by Mackey, seconded by Payne, to adjourn. Meeting adjourned at 8:30

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**December 8, 2015**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Mackey, Kitler, Rosser and Peterson. Members absent: None

iii. Others present: representative from CFD, Kathy Morin, DDA director, Molly Whetstone Assessor, Lesa Wade, Deputy Treas., Amy Peterson, Deputy Clerk.

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the November meeting were approved as presented. All in favor

vi. Motion by Rosser, seconded by Mackey, to approve agenda with additions. All in favor.

vii. Unfinished Business

viii. New Business

a Motion by Payne, seconded by Mackey, to retain Mike Solomon for 2016 to do the water quality studies on Berry and Stone Ledge lakes. Roll call vote. All in Favor. Carried.

 b. Motion by Rosser, seconded by Mackey, to loan the Lake Mitchell Sewer Authority $1600.00 per month for 6 months for operating capital until the Authority starts receiving money, providing that Selma and Cherry Grove Twps. provide their portion as well to generate money for operating costs. This loan to be repaid by Sewer Authority by 2019. Roll call vote. All in favor. Carried

 c. Motion by Payne, seconded by Kitler, to renew Great Lakes Assessing contract to 2019 for

 assessing. Roll call vote. All in favor. Carried.

ix. Motion by Mackey, seconded by Kitler, to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion by Mackey, seconded by Payne, to adjourn. Meeting adjourned at 8:30

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Amy Peterson, Deputy Clerk