**CLAM LAKE TOWNSHIP** approved

**REGULAR MEETING**

**January 12, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Mackey, Kitler, Rosser and Peterson. Members absent: Payne

iii. Others present: representative from CFD, Kathy Morin, DDA director, Lesa Wade, Deputy Treas. and Rep. Phil Potvin.

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the December 2015 meeting were approved as presented. All in favor

vi. Motion by Kitler, seconded by Rosser, to approve agenda with additions. All in favor.

vii. Unfinished Business

viii. New Business

a Motion by Mackey, seconded by Kitler, to approve Resolution 01 of 2016 to approve the appointment of Board members to the CLT DDA. All in Favor. Carried.

b. Motion by Rosser, seconded by Kitler, to adopt Resolution 02 of 2016 supporting the Clam Lake Township DDA’s new strategic plan document. All in favor. Carried

c. Motion by Rosser, seconded by Mackey, to change the spring clean-up day to May 14, 2016

All in favor. Carried.

d. Motion by Mackey, seconded by Kitler to change the March meeting date to Wednesday, March 9,

2016 because of the Primary election being held on March 8th. All in favor. Carried.

e. Motion by Mackey, seconded by Rosser, to approve the budget for Special Assessments. Roll call

vote. All in favor. Carried.

ix. Motion by Mackey, seconded by Rosser, to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion by Mackey, seconded by Kitler, to adjourn. Meeting adjourned at 8:45.

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Delores Peterson, Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**February 9, 2016**

**7:00 P.M.**

i. Meeting called to order by Trustee Steve Kitler

ii. Members present: Payne, Mackey, Kitler and Peterson. Members absent: Rosser

iii. Others present: representative from CFD, Kathy Morin, DDA director, Lesa Wade, Molly Whetstone

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the January 2016 meeting were approved as presented. All in favor

vi. Motion by Payne, seconded by Mackey to approve agenda. All in favor.

Vii. Unfinished Business

viii. New Business

a. Motion by Mackey, seconded by Peterson, to accept school renewal tax offer of $3.58 per parcel.

b. Motion by Mackey, seconded by Kitler, to allow Treasurer to find better c.d. rates at banks outside

of Cadillac. All in favor.

ix. Motion by Peterson, seconded by Mackey to pay bills as presented. Roll call vote. All in favor.

Carried.

x. Motion by Kitler, seconded by Mackey, to adjourn. Meeting adjourned at 8:15p.m.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP**  **approved**

**8809 E. M-115**

**CADILLAC MI 49601**

**ELECTION COMMISSION**

**February 8, 2016**

**8:15 P.M.**

i. Members present: Larry Payne and Delores Peterson. Absent: Rosser

ii. Meeting called to order by Peterson.

iii. The following names were presented as election inspectors for the Presidential Primary Election: Talli Franklin, Beth Garner, Chairperson Diana Holik and Amy Peterson. Alternates: Colleen Luhtanen, Tammy Evers.

iv. Motion by Peterson, seconded by Payne, to appoint the above persons as election inspectors for the Presidential Primary Election on March 8, 2016. All in favor. Carried.

v. Motion to adjourn. Meeting adjourned at 8:20 p.m.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP**

**REGULAR MEETING**

**March 9, 2016**

**7:00 P.M.**

i. Meeting called to order by Trustee Steve Kitler

ii. Members present: Mackey, Kitler and Peterson. Members absent: Rosser, Payne

iii. Others present: representative from CFD, Kathy Morin-DDA Director, Lesa Wade

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the February 2016 meeting were approved as presented. All in favor

vi. Motion by Mackey, seconded by Peterson to approve agenda. All in favor.

vii. Unfinished Business

viii. New Business

ix. Motion by Mackey, seconded by Peterson to pay bills as presented. Roll call vote. All in favor.

Carried. .

x. Motion by Kitler, seconded by Mackey, to adjourn. Meeting adjourned at 8:10p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**April 12, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Mackey, Kitler, Payne, Rosser and Peterson. Members absent:

iii. Others present: Area residents, representative from CFD, Kathy Morin, DDA director, Lawyer Ron Redick, Deputy Treas. Lesa Wade, Deputy Clerk Amy Peterson, Molly Whetstone, Assessor.

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the March 2016 meeting were approved as presented. All in favor

vi. Motion by Mackey, seconded by Payne, to approve agenda with additions. All in favor.

vii. Motion by Kitler, seconded by Rosser to accept the letter of resignation effective June 30,2016 from the treasurer, Larry Payne. 3 in favor. One not in favor. Carried

viii. Unfinished Business

a. Motion by Mackey, seconded by Payne, to adopt an ordinance establishing a planning commission at the May meeting. All in favor. Carried.

b. Motion by Mackey, seconded by Rosser, to accept the lawn care bid from Rockwood for 2016.

All in favor. Carried.

ix. New Business

a. Motion by Payne, seconded by Mackey, to have Ron Redick on the Township’s behalf, file with circuit court a stay on appeal for the purpose of seeking a court order that would prohibit TeriDee and the City of Cadillac from taking any further steps to develop the annexed area or to otherwise provide City sewer or water service to the annexed area, while the Township’s Applications are pending. All in favor. Carried.

x. Motion by Rosser, seconded by Mackey, to pay bills as presented. Roll call vote. All in favor. Carried.

xi. Motion by Mackey, seconded by Payne, to adjourn. Meeting adjourned at 8:40 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved SPECIAL MEETING**

**APRIL 25, 2016**

**6:00 P.M.**

i. Meeting called to order by Supervisor Rosser for the purpose of adopting Ordinance 47 of 2016 to establish a Township Planning Commission

ii. Members present: Rosser, Payne and Peterson. Members absent: Mackey, Kitler

iii. Others present: Deputy Wade and Peterson

iv. Unfinished Business

a. Motion by Peterson, seconded by Payne, to adopt an ordinance establishing a Twp. Planning

Commission.

Roll call vote. All in favor.

b. Motion by Peterson, seconded by Payne, to accept bid of $4400. For the replacement of the roof on the

building by the cemetery. Roll call vote. All in favor.

c. Motion by Payne, seconded by Peterson, to contribute 25% or up to $10,000. For salary for DDA

director with a review of progress every 6 months. Roll call vote. All in favor.

d. Motion by Payne seconded by Peterson, to ask Attorney Ron Redick to file with Supreme Court on the

TeriDee law suit paying up to $5,000. Roll call vote All in favor.

e. Motion by Rosser, seconded by Payne to accept bid of $1,306. from Doug Ashworth to paint 2 offices, hall, and bottom 4 feet of meeting room, with oak chair rail installed. Roll call vote. All in favor. Carried.

v. Motion by Rosser, seconded by Payne, to adjourn. Meeting adjourned at 6:25p.m.

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Delores Peterson, Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**May 10, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Mackey, Kitler, Payne, Rosser and Peterson. Members absent: None

iii. Others present: Area residents, representative from CFD, Kathy Morin, DDA director, Deputy Treas. Lesa Wade, Deputy Clerk Amy Peterson, Undersheriff Trent Taylor, & Tony Badovinac.

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the April 2016 regular and special meetings were approved as presented. All in favor

vi. Motion by Mackey, seconded by Payne, to approve agenda with additions. All in favor.

vii. New Business

a. Motion by Mackey, seconded by Kitler, to appoint deputy treasurer Lesa Wade to fill the rest of the term as Treasurer with the resignation of Treasurer Larry Payne affective July 1, 2016. Roll call vote. All in favor. Carried.

b. Motion by Kitler, seconded by Peterson, to accept bid of $490.00 from Rockwood to clean up the water retention area of all the growth. Roll call vote. Ayes: Rosser, Kitler, Payne, Peterson. No: Mackey. Carried.

c. Motion by Mackey, seconded by Payne, to put Fire Millage renewal on the November ballot. All in favor Carried.

viii. Motion by Mackey, seconded by Payne, to pay bills as presented. Roll call vote. All in favor. Carried.

ix. Motion by Mackey, seconded by Payne, to adjourn. Meeting adjourned at 8:35 p.m.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**JUNE 14, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Payne, Rosser, Mackey and Kitler, Peterson. Members absent: none

Others present: Area residents, Assessor Molly Whetstone, Dep. Clerk Amy Peterson, Dep. Treas. Lesa Wade, DDA director Kathy Morin, Jason Elmore, and rep. from Cadillac Fire Dept.

iii. The meeting was opened with the pledge to the American flag and to a brief public comment.

iv. Minutes of the May meeting were approved as presented. All in favor

v. Motion by Mackey, seconded by Payne, to approve agenda as presented. All in favor.

vi. Motion by Kitler, seconded by Mackey, to close the regular meeting and open the public hearing. All in favor.

vii. Supervisor Rosser went into a Public Hearing at 7:05 pm on the proposed 2016-17 Fiscal Year Fund Budget, and Special Assessment Lighting Districts I and II. Copies of the budget were available to all.

**The property tax millage rate to be levied** **to support the proposed budget was the subject of this**

**hearing, and for Mackinaw Trail Lighting Special Assessment District I and II.**

viii. Motion by Payne, seconded by Kitler to close the public hearing. All in favor. Hearing closed at 7:15.

ix. Unfinished Business

a. Motion by Mackey, seconded by Payne, to adopt the 2016-17 fiscal year budget as presented. Roll call vote.

All in favor. Carried

b. Motion by Mackey, seconded by Kitler to accept Rockwood bid to replace the bushes in front of the hall.

Roll call vote. All in favor. Carried.

c. Motion by Rosser, seconded by Mackey, to appoint the following 5 people to the planning commission for

the staggering terms. Kathy Morin, Chairperson (to start) for 3 years, Lesa Wade – 3 yrs., Linda Stahl- 2 yrs.

Bill Benson- 2yrs., and David Stoutenberg 1 year. Roll call vote. All in favor. Carried.

x. New Business

a. Motion by Rosser, seconded by Mackey, to approve Resolution 3 of 2016 for Mackinaw Trail Lighting District I Roll call vote. All in favor. Carried.

b. Motion by Mackey, seconded by Kitler, to approve Resolution 4 of 2016 for Mackinaw Trail Lighting District II. Roll call vote. All in favor. Carried.

c. Motion by Mackey, seconded by Payne. to adopt Resolution 5 of 2016 for CLT Appropriations Act Roll call vote. All in favor Carried

d. Motion by Mackey seconded by Rosser, to keep petty cash at $200.00. Roll call vote. All in favor. Carried

e. Motion by Rosser, seconded by Kitler, to keep wages the same as last year for all the nonelected officials as well as adopt wages for the planning commission. Roll call vote. All in favor. Carried.

f. . Motion by Rosser, seconded by Mackey, to allow Twp. funds to be deposited in various banks in a 60 mile radius of the area. Roll call vote. All in favor. Carried.

g. Motion by Kitler, seconded by Payne to keep regular board meetings on the second Tuesday of each month at 7:00, with the exception for Nov. to be changed to Wed Nov. 9 due to the Presidential election. All in favor, Carried.

xi. Motion by Mackey, seconded by Kitler, to pay bills as presented. Roll call vote. All in favor. Carried.

xii. During the extended public comment time, representatives from Seeley Road asked about the possibility of having the mile section paved.

xiii. Motion by Payne , seconded by Mackey, to adjourn. Meeting adjourned at 8:15pm.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**July 12, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Mackey, Kitler, Wade, Rosser and Peterson. Members absent: None

iii. Others present: Area residents, representative from CFD, Deputy Clerk Amy Peterson, Molly Whetstone

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the June 2016 meeting were approved as presented. All in favor

vi. Motion by Kitler, seconded by Rosser, to approve agenda as written. All in favor.

vii. Unfinished Business

viii. New Business

a. Motion by Mackey, seconded by Kitler, to allow lawyer from Mika, Myers, etc., to represent Clam Lake Township against Reservoir Dog’s at the tax tribunal. All in favor. Carried.

ix. Motion by Kitler, seconded by Wade, to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion by Mackey, seconded by Peterson, to adjourn. Meeting adjourned at 8:02 p.m.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP**  **approved**

**8809 E. M-115**

**CADILLAC MI 49601**

**ELECTION COMMISSION**

**July 12, 2016**

**8:15 P.M.**

i. Members present: Dale Rosser, Lesa Wade, and Delores Peterson. Absent: none

ii. Meeting called to order by Peterson.

iii. The following names were presented as election inspectors for the State General Election:

Chairperson Beth Garner, Talli Franklin, Colleen Luhtanen, Linda Blakeley, Gabby Chapman. Alternates: Tammy Evers

iv. Motion by Rosser, seconded by Peterson, to appoint the above persons as election inspectors for the State Primary Election on August 2, 2016. All in favor. Carried.

v. Motion to adjourn. Meeting adjourned at 8:12p.m.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**August 15, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Mackey, Kitler, Wade, Rosser, and Peterson. Members absent: None

iii. Others present: Bill Benson, Rep from Seeley Rd, Deputy Clerk Amy Peterson

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the July 2016 meeting were approved as presented. All in favor.

vi. Motion by Kitler, seconded by Wade, to approve agenda as written. All in favor.

vii. Unfinished Business

a. Motion by Kitler, seconded by Wade, to adopt Resolution 6 of 2016 for Fire Millage proposal for the November ballot. This proposal reestablishes the 2 mill fire protection millage that will expire 12/31/2016. Roll call vote. All in favor. Carried.

Proposal No. 1

Millage Renewal Proposition

2.0 Mills for Fire protection Purposes

Shall the previously voted increase in the Township of Clam Lake tax rate limitation imposed under Article IX, Sec. 6 of the Michigan Constitution, currently 2.0 mill ($2.00 per $1,000 of taxable value), be renewed and levied in the years 2017-2020, both inclusive, subject to reduction as provided by law, on taxable property in the Township?

The purpose of this millage levy is to provide for fire protection services in the Township. It is estimated that a levy of 2.0 mills would provide revenue of $170,886 in the first calendar year. The revenue from this millage levy will be disbursed to the Township of Clam Lake.

Yes \_\_\_

No \_\_\_

viii. New Business

a. Motion by Mackey, seconded by Kitler, to adopt Resolution 7 of 2016 for Authorizing and Directing Planning Commission to Prepare Recommendations as to the Provisions of an Interim Zoning Ordinance

Roll call vote. All in favor. Carried.

ix. Motion by Mackey, seconded by Kitler, to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion by Mackey, seconded by Kitler, to adjourn. Meeting adjourned at 7:50 p.m.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**September 13, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Mackey, Kitler, Wade, Rosser, and Peterson. Members absent: None

iii. Others present: Area Residents, Bill Benson, Rep from Seeley Rd, DDA Director Cindy Warda, Deputy Clerk Amy Peterson and a representative from CDF

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the August 2016 meeting were approved as presented. All in favor.

vi. Motion by Kitler, seconded by Rosser, to approve agenda as presented. All in favor.

vii. Unfinished Business

viii. New Business

a. Motion by Kitler, seconded by Mackey, to adopt Ordinance # 48 of 2016 An Ordinance to establish an interim zoning ordinance (text and zoning map) of the Township of Clam Lake in accordance with Section 404 of the Michigan Zoning Enabling Act, MCL125.3101

Roll call vote. All in Favor. Carried.

b. Motion by Kitler, seconded by Mackey, to approve proposal for the Planning Commission members to be paid for attending training sessions as needed.

Roll call vote. All in Favor. Carried.

ix. Motion by Mackey, seconded by Peterson, to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion by Mackey, seconded by Kitler, to adjourn. Meeting adjourned at 8:00 p.m.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**October 11, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Mackey, Kitler, Wade, Rosser, and Peterson. Members absent: None

iii. Others present: Area Residents, DDA Director Cindy Warda, Deputy Clerk Amy Peterson, CDF, and a representative from Burnham and Flower Insurance.

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the September 2016 meeting were approved as presented. All in favor.

vi. Motion by Mackey, seconded by Kitler, to approve agenda as presented. All in favor.

vii. Unfinished Business

viii. New Business

a. Motion by Wade, seconded by Rosser, to close the Sewer O&M account. All in Favor. Carried.

b. Motion by Kitler, seconded by Rosser, to adopt Resolution 09 of 2016 Resolution urging the electorate to vote in favor of the telephone surcharge for emergency 911 services

Roll call vote. Ayes: Kitler. No: Rosser, Mackey, Wade, Peterson Resolution failed.

c. Motion by Rosser, seconded by Wade, to accept the insurance bid from Burnham and Flower for 2016-2017. Roll call vote. Ayes: Rosser, Peterson, Kitler, Wade. No: Mackey. Carried.

d. Motion by Peterson, seconded by Rosser, to accept bid from North Country Outdoor Service, Inc. for the 2016-17 snow plowing season. Roll call vote. All in Favor. Carried.

e. Motion by Wade, seconded by Mackey, to adopt Resolution 08-2016 a Resolution to collect funds for the care and maintenance of Stone Ledge Lake from Stone Ledge Lake Special Assessment District Property Owners. Roll call vote. All in Favor. Carried.

ix. Motion by Wade, seconded by Mackey, to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion by Mackey, seconded by Wade, to adjourn. Meeting adjourned at 8:35 p.m.

The next regular board meeting will be held on Wed. Nov. 9, 2016 because of the General election being held

on the regular board meeting day.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**November 9, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Rosser.

ii. Members present: Mackey, Kitler, Wade, Rosser, and Peterson. Members absent: None

iii. Others present: Area Residents, DDA Director Cindy Warda, Deputy Clerk Amy Peterson, Assessor Molly Whetstone, & Dep. Treas. Larry Payne

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the October 2016 meeting were approved as presented. All in favor.

vi. Motion by Mackey, seconded by Kitler, to approve agenda as presented. All in favor.

vii. Unfinished Business

viii. New Business

.a. Motion by Mackey, seconded by Wade to approve Resolution 10 of 2016 a resolution to set an alternate date for the December Board of Review. The new date for the Board of Review will be December 12, 2016. Roll call vote. Ayes: Kitler, Wade, Peterson, Mackey. No: Rosser. Carried.

ix. Motion by Mackey seconded by Kitler to pay bills as presented. Roll call vote. All in favor. Carried.

x. Motion to Adjourn. Meeting adjourned at 7:40.

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Amy Peterson, Deputy Clerk

**CLAM LAKE TOWNSHIP approved**

**REGULAR MEETING**

**December 6, 2016**

**7:00 P.M.**

i. Meeting called to order by Supervisor Kitler.

ii. Members present: Mackey, Kitler, Wade. Bill Benson, and Amy Peterson. Members absent: None

iii. Others present: Area Residents, DDA Director Cindy Warda, Deputy Clerk Delores Peterson, Dep. Treas. Larry Payne, Cad. Fire Dept, & Linda Stahl

iv. The meeting was opened with the pledge to the American flag and to a brief public comment.

v. Minutes of the November 2016 meeting were approved as presented. All in favor.

vi. Motion by Mackey, seconded by Wade, to approve agenda as presented. All in favor.

vii. Unfinished Business

Lesa Wade made a recommendation from the planning commission that the board offer

the position of Zoning Administrator/Enforcement Officer to Cindy Warda and to negotiate a contract with her.

a. Motion by Mackey, seconded by Wade to offer the job of Zoning Administrator/Enforcement Officer to Cindy Warda. All in favor. Carried.

b. Motion by Wade, seconded by Benson to offer Cindy Warda $11,500.00 for the first year working 4 hours min. per week plus meetings with a 6 month review and reimbursements for training and travel. Roll call vote. All in favor. Carried.

viii. New Business

a. Motion by Mackey seconded by Benson to move $13,987.48 from the contingency fund to the roads fund to cover the costs on maintenance of the roads for 2016. Roll call vote. All in favor. Carried

b. Motion by Mackey seconded by Benson to adopt Resolution 11 of 2016 for the appointment of Board Members to the Clam Lake Township Downtown Development Authority for a four year term ending 2020. Mike Lueder, Scott Kleinsorge and Jeremy Winkle. All in favor. Carried

c. Motion by Mackey, seconded by Peterson, to amend the budget to add $500.00 for expenses to the Land Division Fund. Roll call vote All in favor. Carried

d. Motion by Mackey, seconded by Benson, to appoint Deb Richardson, Art Seamen, Larry Payne and alternate Toni Nederhoed for a 2 year term to the Board of Review. All in favor. Carried.

ix. Motion by Mackey, seconded by Wade, to pay bills as presented. Roll call vote. Carried.

x. Motion by Kitler, seconded by Benson to adjourn. Meeting adjourned at 8:00

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Delores Peterson, Deputy Clerk